

Tangerine Hair Salon  
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COVID-19 Safety Plan  
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**RISKS:** The virus that causes COVID-19 spreads in several ways. It can be spread in airborne droplets after an infected person coughs or sneezes. It can also spread by touching a surface that has been contaminated with droplets and then touching yourself where the virus can make entry (eyes, mouth, open sores, etc...) The virus is able to stay airborne in vapour possibly for hours given the right conditions (indoors, stagnant air flow, etc.) and it can live for varying lengths of time on different surfaces. The risk of person to person contact increases as you spend more time in close contact with others. Also, the more people you are in contact with increases the risks.<sup>1</sup>

#### PROTOCOLS TO REDUCE THE RISKS:

**First Level Protection (Elimination):** To maintain physical distancing the following control measures will be adhered to:

1. Work schedules have been altered to ensure no more than two stylists are working in Tangerine Hair Salon (hereafter known as the salon) at any given time. This scheduling allows for one stylist in the front area of the salon and one stylist in either of the rear two work stations. This setup further allows each stylist to have exclusive access to one hair sink in their work area that they can maintain throughout the day.
2. No visitors will be allowed during appointments – no children, friends, family, etc – the ONLY exception that will be considered are for those people who require a guardian or assistance.
3. No walk-ins allowed. The salon door will remain locked during operations.
4. Prohibited clients: those having shown symptoms of COVID-19 within the last 10 days, anyone who has been directed by Public Health to self isolate, anyone who has arrived from outside Canada within the last 14 days and/or has had contact with a confirmed COVID-19 patient and as such is required to self isolate.
5. Do NOT come to work if you are sick.

#### **Second Level Protection (Engineering):**

No physical barriers and/or partitions have been deemed necessary within the salon.

#### **Third Level Protection (Administrative):**

The rules and guidelines for stylists and clients to follow are laid out in this document and/or the attached WorkSafe guidance. Stylists are responsible for thoroughly reviewing this and the referenced documents.

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<sup>1</sup> Please refer to WorkSafe BC document entitled “Cover coughs and sneezes”

#### Fourth Level Protection (PPE):

1. Stylists will review the attached guidance with regards to using masks. Mask use is addressed in the Client Management section, below.
2. Stylists will wear appropriate eye protection while blow drying hair and while washing client hair or providing other services at hair sinks.
3. Stylists are responsible for providing their own face masks and eye protection.

#### Client Management:

1. Advise clients to cancel their appointment if they develop symptoms or have a family member who is confirmed or suspected of COVID-19. Remind clients of this policy when they arrive for their appointment.
2. Clients are to remain outside the salon until their scheduled appointment time and they have been welcomed by their stylist to enter.
3. Avoid shaking hands and other unnecessary physical contact.
4. All clients must wash hands or use hand sanitizer prior to entering the salon or immediately thereafter.<sup>2</sup>
5. All clients must provide and wear an acceptable face mask or face covering prior to entering the salon and for the entire duration of their appointment. If a client forgets to bring their face mask the stylist has the option of offering a face mask to their client or rescheduling the appointment for a later date.<sup>3</sup>
6. Clients must remove and replace their own jackets.
7. Stylists will wash hands before and after each client, at the beginning and end of their day, after handling money, gowns, tools, equipment, delivery items and any other common surfaces or items.
8. Stylists will wear an appropriate face mask or face covering while within the physical distancing “bubble” of their client.
9. Stylist gowns, smocks, aprons, etc...are to be removed and laundered at the end of each work day.
10. Avoid touching your face while working with clients.
11. No sharing of tools between stylists.
12. Stylists will ensure they have added adequate cleaning time between appointments to allow for the proper cleaning and disinfecting of common touch areas, their work station and all tools between clients.<sup>4</sup>
13. Stylists will reduce the amount of retail products on shelves for easier cleaning.
14. Remove magazines, product testers, brochures, etc... from client area.
15. No outside food or drinks will be allowed. No beverages are to be offered to clients.

#### Additional Information:

This plan will be monitored for effectiveness and adapted as necessary.

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2 Please refer to WorkSafe BC document entitled “Help prevent the spread”

3 Please refer to WorkSafe BC document entitled “Selecting and using masks”

4 Please refer to WorkSafe BC document entitled “Cleaning and disinfecting”